

Mary Margaret Sprinkle

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OBJECTIVE

Management, outreach and operations position for university research organization.

PREVIOUS EXPERIENCE

University of California, Berkeley, CA

Project Manager, Team for Research in Ubiquitous Secure Technology (TRUST)

Research Support Officer, Engineering Research Support Organization (ERSO)

August 2004–June 2007

As the Project Manager of TRUST, I played a primary role in the inception of this interdisciplinary center, participated in standing up the center after it was awarded from NSF, represented the PI and Director in activities related to the center, and managed the center for the last two years of my tenure at Berkeley. My responsibilities included liaison activities with the NSF Program Manager for preparing the Annual Report, and the organization of semi-annual reviews including formal NSF reviews. I also worked with faculty from multiple departments on the Executive Board on the funding and operational issues which accompany a \$39M, 10-year center consisting of 8 universities. Finally, I worked closely with faculty in writing successful proposals to US, EU, and Asian governmental agencies for supplemental activities related to the core mission of TRUST.

In addition to these duties close to the center's operation, I performed the standard duties of a research support officer for core center faculty, including payroll, travel, proposal submission (e.g., NSF Fastlane), gift management, and equipment purchases, in accordance with OMB Circular A-21.

University of California, Berkeley, CA

Executive Director (Acting), Team for Research in Ubiquitous Secure Technology (TRUST)

August 2006-January 2007

I served as the acting Executive Director of this NSF Science and Technology Center (STC), the headquarters of which are in UC Berkeley. My job responsibilities included all liaisons with NSF, chairing meetings of the Executive Board and Advisory Boards, supervising all center support staff, and participating in the search for the next Executive Director. These duties were performed in addition to my existing role as the TRUST Project Manager. In addition, I led the nationwide search for a full time Executive Director.

Tennessee Technological University, Cookeville, TN

Graduate Assistant, Division Of MBA Studies

December 2002 - August 2003

Surpassed student enrollment targets through recruiting at job fairs and conferences. Researched and determined ROI for potential marketing projects. Collected and synthesized data on demographic sets. Helped design and proof billboards and brochures. Assured graphics, colors, etc., met with university identity regulations and were received by the printer before the deadline. Quality-checked audio ads and developed the text for cadence and wording.

The Kroger Company, Regional Accounting Service Center. Nashville, TN

Lead Accounting Clerk, Sales and Cash Dept.

August 2001-June 2002

Headed team of five clerks working with Colorado, Michigan, Memphis and Mid South divisions (approx 500 stores), responsible for accurate analysis of sales for all four divisions, analyzed and balanced all 13 out-of-balance accounts, maintained a positive and rewarding work environment for team.

The Kroger Company, Regional Accounting Service Center. Nashville, TN
Accounting Clerk, Sales and Cash Dept.
October 2000-August 2001

Oversaw cash flows of Louisville division (approximately 150 stores), analyzed expense and income figures reported by stores, analyzed gross and net sales figures for different departments, liaison between stores, customers, and management.

COMPUTER SKILLS

Microsoft Office Suite (especially Excel), SAS, ACT!, WordPerfect, Lotus Smart Suite, DreamWeaver. Significant troubleshooting experience with operating system and networking issues. Skilled in use of Remote Desktop, as well as HTML/Wiki creation of webpages.

EDUCATION

Master of Business Administration

Tennessee Technological University (2003)
Emphasis: General Management

Bachelor of Science in Business Administration, *in cursu honorum, cum laude*

Tennessee Technological University (2000)
Major: World Cultures and Business

ACADEMIC/SCHOLASTIC HONORS

- President, MBA Student Association
- National Collegiate Business Merit Award
- Derryberry Award Finalist
- Omicron Delta Kappa Leadership Society
- Phi Kappa Phi Honors Society
- Student Government Association Senator
- Exchange Student, Centre International de Valbonne, Sophie-Antipolis, France
- The Honors Program at Tennessee Technological University

ADDITIONAL QUALIFICATIONS

Enthusiasm in presenting information to—and communicating with—groups of people. **Strong leadership skills** in collaborating with teammates under pressure to achieve common goal. **Experience** in situations requiring me to react accurately and efficiently. Language competency in French.

HOBBIES AND OTHER

Traveling, Tennis, Golf, Cooking, Reading, Personal Development, Dance, Learning Languages.

REFERENCES

Additional references available upon request.

Academic

Prof. S. Shankar Sastry
Dean, College of Engineering
Director and Principal Investigator, TRUST
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